



Center for the Arts Evergreen

"Bringing the Arts and the Community Together"

Winterfest 2011-Arts & Crafts Festival – Nonprofit Application Saturday, November 12th, 2011

The Festival

Winterfest is a one day festival held indoors on “Main Street” of the Evergreen High School in which approximately 2,000 people attend. It is hosted by the Center for the Arts Evergreen, a nonprofit organization whose mission is “To promote and cultivate artistic excellence in the visual and performing arts in order to enrich the art experience in our mountain community.” Proceeds from Winterfest go to support arts programming year-round.

Booth Space:

Informational booths are available for \$25 (no selling allowed). Nonprofits that wish to sell items must receive approval and if accepted, are \$87.50 (this is a 50% discount off of the vendor booths).

Each nonprofit group will be provided a space measuring 10' x 10' or 12' x 8' located in the cafeteria. **Nonprofit groups are to provide their own display booth, and all racks, tables and/or other display materials.** Specific booth assignments are available only at check in. All booth locations are final.

Application

Please fill out the attached application and return with a \$25 nonprofit booth fee. If you are applying to sell items in your booth, the balance (minus the \$25) will be due once your items are approved in order to reserve your space. Checks should be made out to CAE.

Deadline for applications is October 28th. Space is limited and may fill quickly- so please apply as early as possible

Guidelines/Rules:

- Informational nonprofit booths are not allowed to sell any items (no exceptions)
- Nonprofit booths with items for sale must receive approval for all items
- Someone must be present in your booth for the entire festival
- The Center for the Arts Evergreen reserves the right to remove from the show those items determined unsuitable for public display. This will be at the discretion of the Center's Executive Director
- Winterfest 2011 Festival Hours: Saturday, November 12th 9am-4pm
- Booth set up: Saturday, November 12th 6-8:30 am
- **Entrance to the school is limited and items will need to be carted into the Festival.**
- Exhibitors agree to abide by Winterfest parking regulations. After unloading, vehicles must be moved to the designated vendor lot.



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2011 Winterfest Arts & Crafts Festival Nonprofit Application

Name of Nonprofit Group: _____

Contact Person: _____

Address: _____ Phone: _____

_____ Email: _____

Booth Type

(check one):

- Informational Booth
 Sales Booth – please attach a description of what you are selling and include images if possible

Organization

Description: _____

Liability Waiver

The Center for the Arts Evergreen (CAE), the Winterfest Arts Festival (WAF), and Evergreen High School (EHS) provide booth space and an opportunity to display and sell their work or product to the public. CAE, WAF and EHS make no representations to vendors as to the amount of sales they might anticipate. Nor do CAE, WAF, or EHS assume any responsibility for loss or damage to the vendor's person or property while they are participating in the Winterfest Arts Festival.

All vendors are entitled to utilize their assigned booth space as they deem fit subject only to the restriction that the work displayed must be of the quality and in the media for which they were juried in, that their booth and/or activities present no safety hazards, and that their work is not obviously pornographic.

By participating in the Winterfest Arts Festival and utilizing the booth space assigned, the exhibitor acknowledges and accepts the above terms and agrees that he/she will not hold CAE (its staff or Board of Directors), WAF, EHS, or any of the volunteers or committee members or staff liable for any loss or damage to person or property while participating in this event.

Signature

Print Name Clearly

Return application to: Center for the Arts Evergreen, PO Box 2737, Evergreen, CO 80437. If you have any questions please email events@evergreenarts.org.